



1612 Wadsworth Street  
 Radford, Virginia 24141  
 Telephone (540) 731-3647

**APPLICATION FOR EMPLOYMENT: SUPPORT PERSONNEL**

**Position sought:**

Bus Aide		Clerical		Custodian		Other	
Bus Driver		Coach		Maintenance			

**Applicant's full name:**

<i>First Name</i>	<i>Middle Name</i>	<i>Last Name</i>

**Address:**

<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
<i>Phone Number:</i>	<i>Email Address:</i>		

**Number of days absent from work during the last twelve months:**

**Can you perform the functions of this job?**

**Education completed:**

Elementary		High School		College	
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If you are applying for a school bus driver's position, please answer the following four questions:

Questions:	YES	NO
1. Do you have a CDL issued in VA?		
2. Do you have a school bus driver's license?		
3. Have you been convicted of two or more traffic violations within the last 12 months?		
4. In the last three years, were you subject to drug testing in a job designated as a "safety sensitive function in any Department of Transportation regulated mode subject to drug and controlled substance testing requirements"?		

For the purpose of the Immigration Reform and Control Act, are you legally eligible for employment in the United States?

Yes		No	
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Please respond to the following questions:

Questions:	YES	NO
1. Have you ever been charged with or convicted of a violation of the law other than a minor traffic violation?		
2. Have you ever been discharged or requested to resign from a former position?		
3. Is any complaint of child abuse or neglect against you pending or under investigation or has any such complaint ever been determined to be founded?		

If the answer to any of the above questions is YES, provide a detailed explanation below.


NAME AND ADDRESS OF PRIOR EMPLOYER(S)	DATES EMPLOYED	TYPE OF WORK	SUPERVISOR'S NAME & TELEPHONE NUMBER

Additional information which the applicant wishes to submit may be entered on the back of this application or attached to it.

I hereby authorize the Office of Personnel to conduct work history, personal references, police record inquiries, and a search of the registry of founded complaints of child abuse and neglect and waive the right to hold liable those persons for providing any requested information. It is understood that such information is to be absolutely privileged, confidential, and used only in determining my qualifications for employment and assignment.

<b>Signature:</b>	<b>Date:</b>

**Non-Discrimination Statement**

The Radford City School Board does not discriminate on the basis of race, color, sex, age, religion, national origin, marital status, or disabling condition (except in situations where such disability will constitute an employment liability) in admission or access to or treatment or employment in its programs and activities. The Superintendent of Schools is designated as the responsible person regarding assurances and non-discrimination. The Superintendent may be reached at the following address: School Administration Building, 1612 Wadsworth Street, Radford, Virginia 24141.